



117 NE 5th Street, Ste. D • McMinnville • OR • 97128
Phone 503-472-7402

Residential Site Superintendent

JOB DUTIES

At Winsome Construction we have a close knit, strong team of people working intensively to create a better product for the sake of our clients, our community and our environment. We are committed to smart, high performance structures that meet the needs of our clients. Our commitment to excellence is palpable in the atmosphere of our work environment. We constantly work to develop and fine tune our process discipline to consistently produce a superior product for our clients.

We hire great members of our team and give them a great place to work. In our team members, we look for motivated, organized and efficient individuals who are dedicated to personal and professional growth and also are committed to the vision of our company. We offer a positive culture, a strong, supportive team environment and a dedication to constant improvement, striving for mastery.

We are looking for a self-starting and highly motivated individual who has excellent attention to detail and disciplined work habits to add to our Winsome team as a Construction Site Superintendent. This Superintendent will utilize strong organizational skills to coordinate all site construction activities and supervise all field personnel as required to successfully complete the project on schedule and within budget. Winsome is committed to the highest quality standards in our construction practices, which requires a scrupulous attention to detail and emphasis on quality materials and implementation at each stage of the construction process. The Superintendent will utilize well-developed interpersonal skills to supervise all trade and field personnel and manage relationships with Winsome team members, subcontractors, suppliers and clients in relation to his or her project. He or she will also administer good construction safety practices with all on-site activities. We are committed to the growth and fulfillment of each of our team members just as we are committed to the growth of our company.

MISSION

To manage the construction of high quality residential homes using BuilderTrend software and Critical Path Management to stay on time and within budget. Display clear, positive communication with clients, subcontractors, and Winsome team members focused on fostering relationships rich in collaboration, respect and trust.

RESPONSIBILITIES

- Coordinate and supervise all construction activities.
- Direct all field personnel to achieve completion of project on schedule, within budget, with quality workmanship that conforms to original plans and specifications.
- Maintain construction schedule, identify and solve problems.
- Maintain job cost tracking and facilitate client invoicing monthly.
- Skillfully and effectively implement Winsome process disciplines in accomplishing work objectives. Contribute to the refinement and improvement of process disciplines with ideas, innovation, and collaboration in the pursuit of excellence.
- Maintain positive working relationships among Winsome team members, customers, contractors and suppliers.
- Prepare, schedule and supervise completion of a final punch list.
- Promote job site safety, encourage safe work practices, rectify job site hazards immediately. Ensure all company employees and contractors adhere to the company safety policy in relation to his or her projects.
- Maintain a clean and organized job site.

CORE COMPETENCIES

- Organization- Utilizes strong organizational skills. Able to consistently adhere to work processes and efficiently and effectively manage time and resources for maximum benefit.
- Communication- Displays strong written and oral communication skills and employs effective listening skills.
- Problem solving- Analyzes problems and makes sound decisions in a timely manner based on objectives, risks, implications and costs.
- Interpersonal skills- Tactful and mature demeanor with well-developed interpersonal skills including the ability to work well with diverse personalities.
- Construction knowledge- Strong understanding of construction processes, materials and project management software tools
- Knowledge of construction quality standards- Must have an eye for detail that ensures quality control on jobsites to a high standard of construction quality
- Quick and flexible learner

JOB REQUIREMENTS

- Bachelors degree in related field preferred
- Minimum 5 years in field preferred
- Must have a valid driver's license
- Excellent driving record
- Must be able to pass a drug test- Winsome is a drug free company
- Must pass a background check

EMPLOYEE BENEFITS

- \$60,000-\$80,000 annual salary
- Paid vacation
- Health Insurance
- Company vehicle and fuel card
- Company supplied cell phone, laptop, and all other devices needed to perform job responsibilities

Winsome is an equal opportunity employer. Nothing in this job posting or description should be construed as an offer or guarantee of employment.